

## KOOTENAI TECHNICAL EDUCATION CAMPUS

Governing Board Meeting  
October 28, 2016

KTEC  
12:00 p.m.

- Call Meeting to Order: Chair Jerry Keane called the meeting to order at 12:05 p.m.
- Roll Call: Present were Jerry Keane, Matt Handelman. Ron Nilson, Becky Meyer, Jim Tippett, Judy Meyer.  
Also present were Brian Wallace, Colby Mattila, Kassie Silva, Evan Moore, Dave McDowell, Brian Martin, Phil Baker from Coffman Engineering, Chris Shipley from Magnuson McHugh & Co. Treasurer and Clerk Jody Kienke.
- Approval of Consent Calendar: Matt Handelman makes a motion to approve the minutes seconded by Ron Nilson passed with a unanimous aye vote. Matt Handelman made a motion to approve the financials with a second from Jim Tippett passed with a unanimous aye vote.
- Audit – Magnuson McHugh & Co Chris Shipley from Magnuson, McHugh & Co. reports on audit . Chris comments that it was a clean audit with nothing negative to report and recommended we look at our fund balance and insurance coverage. Matt Handelman makes a motion to accept the Audit seconded by Jim Tippett passed with a unanimous aye vote.
- Heating System Engineer Review Phil Baker from Coffman Engineering reports on the heat pump issues. Brian Martin offers some insight and suggestions. Ron Nilson makes a motion for Coffman Engineering to put together a proposal on what it would take to fix the heating system seconded by Becky Meyer , motion passed 5-0-1 ( Judy Meyer abstained)
- Departure: Jim Tippett departed at 12:45 pm.
- Director’s Report: Enrollment – KTEC has 370 students enrolled which is the same as last year but there are actually about 56 students more in the building.  
Voc Rehab – KTEC will be starting another welding class in November and will have around 15 students..  
Workforce Development Council for Idaho Tour – There will be about 40 people from Department of Labor and Supervisors. KTEC ASB students will be doing the tours.
- NIC Report: Judy Meyer states that the opening celebration went well and the next NIC Board Meeting will be on November 30<sup>th</sup>. , Kassie Silva says that H4 was a great success and that Evan Moore is working on the Dual Credit programs. She also stated that Will Clifford is working on summer Camps.
- Information: Nothing to mention
- Adjournment: Motion by Ron Nilson with a second by Matt Handelman, to adjourn the meeting with a unanimous aye vote. The meeting was adjourned at 1:15 pm.

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_